

## Research-Human Subjects Schedules

\* More detailed record descriptions may be found by clicking the MDAH numbers. Please contact the Curator or Records Management Specialist with any additional questions.

*Record	Office of Record	Retention	Notes	MDAH #
Externally Funded Projects	Institutional Review Board Office	Hold 3 years after release of audit or resolution of any disciplinary proceeding, then dispose.	Restricted. Records accessible for inspection and copying by authorized representatives of the Food and Drug Administration at reasonable times and in a reasonable manner.	<a href="#">5641</a>
Internally Funded Projects	Committee Office	Hold all files, including those related to disciplinary proceedings 3 years after ruling or expiration date of project, whichever is longer, then dispose.	Restricted.	<a href="#">5868</a>
Unfunded Research Projects	Oversite Committee and principle investigator	Hold 3 years after completion of audit or resolution of any disciplinary proceedings, then dispose.	Restricted. For Hazardous Materials Committee-approved projects, copies of any Material Safety Data Sheets acquired as part of the project should be furnished to Hazardous Materials Office.	<a href="#">5642</a>